

## **Tarset and Greystead NDP Steering Group minutes of meeting 6<sup>th</sup> January 2015 at 10.00am**

### **1. Introduction and apologies**

Present: Preston Hoggan (Chair), Megan Nixon, David Watkins, John Holland, Mary Lou Downie, Jenny Ludman (NNPA), Kevin Tipple (NCC).

Apologies were received from Anne Munroe and David English (NCC).

### **2. Minutes of last meeting**

The minutes of the meeting on 9th December 2014 were approved.

### **3. Matters arising**

Re Item 3.1: Preston met Neville Geddes (Forestry Commission) and tabled a map he provided showing that the FC has classified part of Sidwood as 'continuous cover' and the surrounding forest has 'open access' designation as a result of the CRoW Act of 2000. Since this protects the current status of the area at Sidwood which is of community value, there is no need to duplicate it in the Plan: it can be removed from policy, TG13 p55. **(Jenny/Preston)**

Re Item 3.4: The PC considered Version 9 of the Draft Plan on 17th December. Preston and David were present. Preston explained to the PC that some minor amendments and addition of appendices were outstanding. There were no substantive comments on the Plan and the PC voted unanimously for it to go forward for consultation.

The PC needs to be informed of subsequent changes to that version of the Draft Plan. They will be collated by Preston and checked by the group. **(Preston)**

Re 5: Many of the photos have now been included in the draft Plan. Preston will obtain better photos for the tourism policy from Kate Hersey and of Lanehead from Malcolm Brodie. **(Preston)**

David has yet to photograph the sign at Sidwood Iron Age Settlement. **(David)**

Acknowledgements for photos will need to be included. See Item 5d) below.

Re Items 6 & 7: It was confirmed these changes were made before the PC saw the Plan.

Re Item 8: See Agenda item 8 below.

Re Item 9: Preston met Emily at NNPA to they clarify the codes which should be applied to the Group's expenditure. She will correct some expenditure which has incorrectly been charged to the Group and provide a clear picture of expenditure to date. Preston has already sent a reminder e-mail. **(Preston)**

Re Item 11: NNPA Printing Department has provided a quote at a much lower price than the former one. They can include a plastic pocket attached inside the front cover to hold the folded A2 Map. If Ed at NNPA could print 150 copies of the A2 it would be preferable to asking the Print department to do so, which would cost an extra £450. **(Jenny)**

Re Item 11.3: It was agreed that copies provided for consultation need to be in colour to make sense of the map keys. The Consultation Draft Plans will need to signal, by watermarking or otherwise, that they are not the definitive Plan.

### **4. Spence and Dower document**

Preston reported that Spence & Dower had implemented the large number of minor amendments collated from the Group's proof reading. The removal of 8 imperatives from the design section of the document remained at issue. After consulting with Group Members individually Preston had conceded these, although less than ideal, since they are all mirrored in the Plan. The Introduction has been amended to better reflect the document's status as an evidence base. The importance of the document is that it provides reasons for the design policies and advice, now incorporated in the Plan. The final pdf version has now been received.

### **5. Review of version 9 of the draft plan for amendments, additions, maps, appendices – what else? Proof reading**

1. The following changes and additions to the text were agreed:

a). The title needs changing to 'Pre-submission Consultation Draft'

b). Re page 43 para 1: it was agreed the more extensive historic background material should be located in an Appendix to maintain a balance between the Plan's sections. It could also include dates for Lanehead development which were identified as a desirable addition.

c). There are several references in the Plan to Community Action Proposals. Amend p4 to say they are in Appendix 1. Remove other references to them in the Plan text.

d). The Appendices will be:

1. Key to the Listed Buildings and Ancient Monuments numbered on Map 1
2. Criteria for sustainable development (see p9)
3. Community Action Proposals (see p 14) - this will consist of the grid agreed with the PC
4. Historic Environment (see p 39)
5. Heritage Assets: useful sources of information (see p 44)
6. Acknowledgements, including photos, NCC and other members, etc.
7. Bibliography/Evidence Base; to be called 'Evidence Base' pre-submission and then 'Bibliography' in final Plan.
8. A glossary

e). 'Plan area' will be used rather than 'Plan Area'.

f). Bastle trail acknowledgements to be removed from p 46 (to Appendix 5?).

g) The list of Statutory Consultees can be removed from the plan.

2. The following map changes were agreed:

a). Map 1, the A2 map, numbers Listed buildings and Ancient Monuments. Insert a key referring to a numbered list included as Appendix 4 and change their colour to visually distinguish them from other buildings.

It was agreed to remove the red shading of Sidwood from Map 1.

b). Map 3 key shows the SSSI, but it is not shown on the map itself.

c). Remove Bastle Trail line from the Greenhaugh map.

d). Some map numbers need to be updated, e.g. Greenhaugh and Lanehead maps.

e). It was agreed the shading should be removed from the area labelled 'development constrained by topography' on the A4 Lanehead map, and the point should instead be made in the policy explanation. **(Jenny)**

The map also needs to show the 'prominent ridge' beside the Village Hall.

Outliers' colouring need to be more obvious, especially in view of the map's reduced size in the Plan. Add labels for 'Upper', 'Middle' and 'Lower' groups in Lanehead.

f). The A4 maps have changed in scale and in some cases in proportions, in order to fit into the Plan's landscape format. It was agreed that this will be reviewed to make scaling clear and identify whether proportions can be more realistic. **(Preston)**

3. Amendments will be made only by Jenny or Preston, to maintain a definitive version and Preston will record all changes so the PC can be notified. Jenny will communicate Map changes to Ed at NNPA. **(Preston & Jenny)**

4. The Group will proof read Version 10 as soon as possible. **(The Group)**

## **6. Completion date for printing**

It was agreed that, after these amendments have been made and proof read, the draft Plan will be sent to Tony Gates at NNPA and David English at NCC 'for approval prior to printing for consultation' and simultaneously to Peter Biggars, the independent Planning Inspector. It would be useful for the plan to be scrutinised by people at NNPA and NCC who come to it without prior involvement, to give a fresh view. They will be asked to give feedback to the Group, at a joint meeting. This would ideally be held the week commencing 19th January.

This timescale is demanding, both for proof reading Version 10 of the Plan, and also given diary commitments within NCC and NNPA. Changes to the Plan need therefore to be finalised this week. Jenny will enquire who at NNPA will undertake this task and their diary availability. **(Jenny)**

## **7. National Park support**

Preston discussed with Tony Gates the continuation of Jenny's role as NNPA's support to the Group, proposing that at least 8 half-day meetings, i.e. 4 days funding of her time, will be required to which he agreed verbally. However, subsequently no written confirmation has been forthcoming. Preston has sent a reminder and will pursue this. **(Preston)**

**8. Supplement to introduction**

Since there is some duplication between Darrell's draft Introduction and the main Plan content, Darrell has no objections to redrafting as required, focusing more on the Plan's achievements. **(Preston)**

**9. Historic Environment – brief resumé of appendix item to be added**

See item 5d) above.

**10. AOB**

David will be away from 24th January for 3 weeks.

**11. Date of the next meeting**

Tuesday 13th January at 10.00 a.m. in the Village Hall.