

# **Tarset and Greystead NDP Steering Group Minutes for meeting held on 9<sup>th</sup> September 2014 at 10 am**

## **1. Introduction and apologies**

**Present:** Darrell Jackson (Chair), Megan Nixon, Anne Monroe, Jenny Ludman (NNPA), Preston Hoggan, Mary Lou Downie and David English (NCC).

Apologies from Rex Cooper (Secretary), David Watkins, John Holland, Kevin Tipple (NCC).

## **2 & 3. Minutes and Matters arising from meetings of 26th Aug and 2nd September 2014**

### **Amendments to Draft Minutes for 26th August:**

Point 3 Item 4: minor change to wording, to clarify its sense.

**Action:** Megan

Point 5: Meeting with Tony Gates. Insert record that NNPA would be requested to continue to fund Jenny Ludman to support the Steering Group, on behalf of NNP, 2 days per month for meetings plus 1 day per month for background work.

Following these amendments the Minutes were agreed as a true record.

### **Matters arising from meeting 26th August:**

Point 5, meeting with Tony Gates: those present at the meeting on 28th August recalled asking for 2+1 days per month, whereas in a subsequent conversation with Tony Gates Jenny was told funding would cover just 2 days per month. The disparity urgently needs clarification. David English and Jenny to meet Tony Gates Thursday 11th Sept, so clarification would be useful before then.

**Action:** Darrell to contact Tony Gates and inform Rex and Jenny of outcome.

### **Amendments to Draft Minutes for 2nd September:**

Item 3 first paragraph, last sentence: reword as "possible cross-referencing" since it may be limited in extent to enhance readability.

Item 4, first bullet point agreement: reword as "Spence & Dower to include maps/diagrams showing road entry points into Tarset and Greystead."

Item 4, fifth bullet point: add to minutes that it will be useful to have the updated maps/diagrams from Spence & Dower soon, in order to support Jenny in constructing the Plan document.

Item 5: remove section re third party rights of appeal since this is theoretical at present.

**Action:** Megan.

Following these amendments the Minutes were agreed as a true record.

### **Matters arising:**

Spence & Dower to be provided with a map showing the parish boundary at Donkleywood.

**Action:** Preston.

Decisions re a fold-out Proposals Map will be deferred until it is clearer whether it is needed and if so, what will be its content. If NCC is to produce the map, rather than NNPA, David or Kevin will need to know soon in order to give sufficient notice internally.

Item 4, re boundary to Greenhaugh being moved: to avoid delay it will be useful to send a diagram to Spence & Dower, clarifying the new boundary.

**Action:** Preston.

#### **4. Consideration of Jenny Ludman's detailed proposals, timescale and actions.**

4.1 The estimated timescale and details were agreed as realistic, subject to a proviso that timing is difficult to predict at this early stage.

4.2 Feedback on draft policies is available from Kevin and will be sought via Chris from the Planning Volunteers, though it may not be forthcoming for all policies submitted to him.

**Action:** Jenny

NCC will be happy to check Jenny's output, especially for any unintended consequences of the policies.

4.2 The PC recently invited suggestions for listing of Community Assets. The Church Institute (also called the Mechanics' Institute) was nominated, but in the absence of any community use since it passed into private hands in 1975, it may not be eligible for listing. It could however be the subject of a policy in the Neighbourhood Plan.

4.3 It is important to demonstrate in the Plan that issues identified in the questionnaire responses but not amenable to planning policies, such as traffic noise, lack of mains water etc. have been addressed. Alnwick Plan is available online and has a potentially useful section summarising all issues, differentiating between those addressed in plan policies and others for 'community action'. It also identifies bodies responsible for following up the latter. In Tarsset & Greystead's case, non-planning issues would largely be referred to the PC for action. This approach should be adopted for the T & G Plan. It was noted that the draft Plan will need to be agreed with the PC before submission.

**Action:** Group to identify 'non-planning issues' for Jenny to incorporate.

4.4 Jenny's work programme includes possible NPIERS 'Health Check': checking the plan prior to submission, by an independent planning expert. The cost is £500 per day and potentially yet more if substantial further work, for instance evidence gathering, is suggested as it was at Allendale. It was therefore agreed to reconsider whether a Health Check is needed once the plan is written, depending on the Group's confidence at that stage and taking into account the cost and risks of a subjective response from a planning expert who might lack knowledge of local circumstances.

**Action:** Jenny will explore the likely total cost, based on number of days.

NCC and NNPA will need to be asked for screening opinions on the need for a formal Strategic Environmental Assessment, which would be a substantial task. David advised that it is unlikely given the criteria-based nature of the policies so far.

4.5 Rex has a lot of evidence stored electronically, raising the question whether it is backed up. Megan also has electronic copies of much of it and Rex has substantial amounts as hard copy.

**Action:** Darrell to check re back-up status.

Anne left at 11.20 a.m.

## **5. Correspondence**

Darrell was thanked for providing an update on Plan progress for inclusion in the autumn Tasset News.

## **6. Date of next meeting**

In view of likely absences next week and to allow for Jenny to progress with the programme of work, the next meeting will be in a fortnight: Tuesday 23rd September, Tasset Village Hall, 10 a.m.