

## **Tarset and Greystead NDP Steering Group, minutes of meeting on 9th December 2014 at 10.00 a.m.**

### **1. Introduction and apologies**

Present: Preston Hoggan (Chair), Megan Nixon, Anne Monroe, David Watkins, John Holland, Mary Lou Downie, David English (NCC), Jenny Ludman (NNPA). Apologies were received from Kevin Tipple (NCC).

### **2. Minutes of the last meeting**

The minutes of the last meeting were approved with one amendment to 'Matters arising - Sidwood boundary': replace 'The furthest bastles on the trail are not in the area to be included in the NDP..' by 'The furthest bastles are in the NDP area but not in the defined Sidwood recreation area...'

### **3 Matters arising**

1. Sidwood Boundary: Preston is to meet Neville Geddes (Forestry Commission) on 9th December to discuss recreational use of Sidwood. **[Preston]**

2. David has drafted wording for use in the Plan, explaining the community use of Sidwood.

3. Re 4. Darrell was unable to speak to Tina of Spence & Dower before he left. She is away until Monday, when Preston will meet her to explain the changes required to the Landscape and Design Assessment. **[Preston]**

4. Re 7. When it meets on Wednesday 17th December, the Parish Council will be asked to approve the use of the pre-submission draft Plan for the next stage of community consultation. Preston will take colour copies to give to the Councilors at the meeting and the draft Plan will be sent online, via the Parish Clerk, for them to read in good time beforehand. Preston will attend the meeting, as well as David. **[Preston and David]**

5. Once the PC has approved use of the pre-submission draft Plan, it will be sent to NCC and NNPA for informal consultation and Peter Biggars, the independent planning consultant, can be asked to comment on it.

6. The need for a Strategic Environmental Assessment has still to be decided on by means of a 'screening assessment'. This will be best done when the Plan has evolved nearer to its final version.

### **4. Final review of Spence & Dower's document regarding any factual inaccuracies**

Some fundamental changes are required to re-cast the document as advice, and recommendations to fulfil its role as an evidence base. Typographical and other minor errors also need to be rectified. Suggested changes are to be sent to Preston so that he can collate and relay them to Tina Spence on Monday 15th. **[Steering Group]**

### **5. Identification of photographs for insertion in the Plan**

1. TAG has agreed to use of the photos it commissioned from Simon Fraser.

2. Photo needs were considered for each policy:

#### **TG1 New development in Tarset & Geystead**

- there are no examples to illustrate good new build.

- It would be useful to have a good quality photo to illustrate the Dark Skies Park. Anne will contact the Observatory. **[Anne]**

- Need a photo to illustrate 'patterns of isolated buildings'

#### **TG2 General development principles**

- Relation of building to its surroundings: suggested Spence & Dower, p 20, middle photo.

- Simple form and openings in buildings: suggested using some of Spence & Dower's composite drawings of details.

### **TG3 High quality and sustainable design**

- Suggested using Spence & Dower's photo of Newbiggin on p 62

### **TG4: Protection of the open space between Greenhaugh and Lanehead**

- use Simon Fraser's 'Blackheugh Head 2'

### **TG5: Spatial development in Lanehead**

- Emphasis is on the dispersed nature of the settlement, so need a view from Donkeywood either 2nd down on p27 of Spence & Dower, or other better preferred.

### **TG6: Spatial development in Greenhaugh**

- need a view along the street, ideally showing both terraces. None available at present.

### **TG7: Conversion of redundant buildings:**

- Knopingsholme may be suitable, or Redmire cottages: a photo is needed.

[Anne]

### **TG8: Heritage assets**

- Dally Castle
- Redheugh with dovecote as an insert, photo from Jubilee Book
- Thorneyburn Church
- Limekiln photo by Simon Fraser

### **TG9: Bastle Policy**

- Use a plan from TAG showing sightlines between bastles
- montage of Simon Fraser's photos, showing bastle window, steps, interior and from Tim, full exterior of Gatehouse North Bastle

### **TG10:**

- Suggested aerial photo or plan of Sidwood iron age settlement or photo of its sign. David will take a photo of the sign and send it to Preston.

[David]

### **TG11: Rolling Upland Valleys**

- Cleughhead photograph No. 38 by Simon Fraser to illustrate gateway views
- Meadow photo also by Simon Fraser, to illustrate SSSIs

### **TG12: Rolling Uplands**

- Simon Fraser's wide angle photo commissioned for Windblow leaflet

### **TG13 Moorland and Forest mosaic**

- felling photo from Jenny's policy section
- Helen's photo of Burngrange from the Jubilee Book

### **TG14**

- picture of Unison Colour by David. Would also be good to have an interior photo
- tepee picture also by David

### **TG15 Sustainable tourism**

- Greystead Church conversion, interior photo

[Anne]

### **TG16 Community Facilities**

- Village hall picture needed.

[David]

### **TG17 Small scale renewable energy**

- photo needed of Jan's solar panels
- small turbine picture by David.

[David]

3. Preston will attempt inclusion of some photos prior to sending the draft Plan to the PC, others can be added later. He and Megan will liaise since she has the CD of Simon's photos.

[Preston/Megan]

## **6. Policy wording TG4 and TG5 Lanehead and Greenhaugh development policies.**

Jenny, John and Preston have developed new wording. The Group considered the latest version and agreed the following changes:

- On p24 of the draft Plan, 'most urbanised' is to change to 'most developed'.
- TG4 Policy Explanation, remove 1st sentence.
- TG5 b) replace 'infill development' with 'infill within the original building group' to avoid infill between groups.
- TG5 b) add wording to allow only development with existing highway access.
- TG5, Wider Lanehead definitions: in Middle Lanehead, remove 'Once in the village', in Upper Lanehead, change to '...It makes a strong entry...'. In Box Lane, add '(High Newton Cluster)' and remove the sentence 'There is potential for re-development' and remove '...and extension' from the following sentence.
- TG5 Presumption against development para 3: remove '...and it would not be considered.....existing pattern.' **[Jenny]**

## **7. Draft Plan - Group observations and comments on the latest version**

1. It was agreed to retain the current landscape format of the draft Plan. Keys and titles of A4 plans will need amending accordingly. The A2 map will be in a 'fold out' format.

2. Dates on p 4 need changing: the Plan will be sent out in Jan-Feb. **[Jenny]**

3. Some amendments were suggested:

- TG10 Archaeology, Policy explanation: it was noted that 'their settings' cannot be included here.
- TG14 first sentence of the policy: replace 'and retain' by 'and maintain' **[Jenny]**

4. It was noted that the Allendale Plan has passed examination. The Examiner suggested the wording at the start of each policy which was 'Planning permission will be granted for ....' should be changed to 'Development will be supported where.....'. David English will send details to Jenny. **[Jenny & David English]**

5. It was agreed that everyone would look closely at the draft Plan and suggest amendments as a matter of urgency, circulating them to everyone, so that they could be incorporated prior to sending it to the PC Clerk by the end of the week. **[Steering Group & Jenny]**

## **8. Introduction written by Darrell - observations and amendments**

The current draft successfully covers the Plan process but it was agreed Preston would add and circulate a couple of paragraphs describing what it seeks to achieve. **[Preston]**

## **9. NP record of the Group's expenditure**

1. The NNPA Finance Officer has incorrectly paid some £1,000s of Jenny's remuneration as NNPA representative from the Steering Group's resources. Current statements lack sufficient detail to identify how much funding remains to cover outstanding commitments and future expenditure. Preston will ask for a list of debits to identify spending so far. The Parish Council's approval will be needed for expenditure on an external planning consultant to examine the Plan once the budget is clarified. **[Preston]**

## **10. Arrangements with Jenny Ludman and the National Park**

1. Preston will contact Tony Gates to verify that Jenny can continue to support the Group on behalf of NNPA, following expiry of her agreed funding to the end of November. **[Preston]**

### **11. Printing quotation for the draft Plan**

1. A quote of £1,100 has been received for printing 150 copies of the draft Plan for distribution to the community, as the basis for consultation, including saddle stitch binding. Another quotation will be sought for comparison. **Preston]**
2. The type of binding needs to be considered, given the landscape format. 70 pages maximum size is estimated, including photos.
3. At the final referendum it is envisaged that the community will be given a black and white copy.

### **12. AOB**

2. NNPA to be asked for the date on which the Plan area was signed off. **[Preston]**

### **13. Date of the next meeting**

The next meeting will be on Tuesday 6th January in the Village Hall.