

Tarset and Greystead NDP Steering Group meeting held on 2nd September 2014

Present: Preston Hoggan (Acting Chair), Rex Cooper (Secretary), Mary Lou Downie, Anne Monroe, Megan Nixon, Jenny Ludman (NNPA) David English (NCC), Robin Dower, Tina Gough, Colin Haycock (Spence and Dower Architects).

1. Apologies

Apologies from Darrell Jackson, David Watkins, John Holland,

2. Purpose of meeting

To discuss how material from Spence and Dower is to be used with Neighbourhood Development Plan.

To discuss responses to pdf documents produced by Spence and Dower

3. Use of Spence and Dower material

Spence and Dower were thanked for their excellent work. The Chairman outlined the steering group's thinking of using the material provided as a stand-alone document which provides a sound evidence base for the NDP. It is envisaged that the NDP will utilise much of the information, drawing material directly from the Spence and Dower document as well as possible cross referencing to it.

As a stand-alone document, the work does need an introduction to link the plan and the evidence base together.

Agreed: The introduction to be written by Spence and Dower once the structure of the NDP is in place, the policies agreed and Spence and Dower have sight of what material is included. Only then is a relevant introduction possible.

4. Responses to annotated comments on pdf documents e-mailed from Tina on 6th August 2014

It was explained that the steering group had discussed Tina's comments in detail at the meeting on 26th August 2014. It was proposed and agreed that only the responses which the Steering Group queried should be discussed and the remainder be taken as in agreement with Tina's written suggestions.

- Gateway views

The steering group explained that the location of these views is from three approaches: to Lanehead from the Bellingham road; past Padon (near Pennine Way) towards Tarset and Greystead, past Sundaysight looking into and over Greenhaugh. The inclusion of these views is not to prioritise or set a definitive boundary for any particular view but rather to demonstrate the impact of panoramic, often mobile views to residents and visitors as they approach the Parish.

Agreed: Spence and Dower to include road entry points into Tarset and Greystead on maps/diagrams.

- Archaeological features

Agreed: Spence and Dower to be either insert “archaeological features to be recorded and protected “ in **all** character areas or to replace the single mention in Moorland and Forest Mosaic with an introductory statement referring to all three landscape character areas.

- Donkleywood

Action: Spence and Dower to revisit map/diagram on page 24, relocating parish boundary so Donkleywood is accurately seen to be outside the parish of Tasset and Greystead.

- Fold out /Proposals Map

Discussions focused on the value of creating a larger, fold out map and how much information is already included on the existing maps and diagrams. Once the policies are confirmed, the group can identify what overall information is of value to exemplify and support policies on one larger map. Need to be site specific so that the selected information aids understanding and interpretation of policy.

Agreed: To defer the decision on whether or not to have a large scale map until a definitive list of what the map is to show is confirmed. On receipt of this information, Spence and Dower will inform steering group if the production of the map will incur extra cost.

- Maps /diagrams

Action: Tina to review three maps in Landscape (Section 3) with possibility of combining information onto fewer examples. Names of locations to be in bolder print.

Spence and Dower to revisit all maps/ diagrams in document to ensure consistency of symbols throughout the document, including types of views.

Agreed: Having discussed including a view looking west on Page 24 diagram, the inclusion of an additional smaller diagram and text to illustrate views was agreed. The function of these views is to illustrate the relationships between settlements and **open space** which must not be compromised.

- Inclusion of High Newton in wider Lanehead rather than separate cluster

This arose as historical data relating to the old township of Charlton West encompasses Box Lane. Locally, residents consider themselves part of wider Lanehead.

Agreed: Spence and Dower to acknowledge connection of Box Lane to Lanehead in text whilst recognising its visual separation. Also cluster information to be re-ordered, listing High Newton first.

Steering group to include definition of Lanehead (three core elements, outliers and associated High Newton cluster) in policy aspect of NDP.

Spence and Dower to revisit diagrams for both Lanehead and Greenhaugh, when policy is in place, to ensure correct headings and that diagrams support policy. Establish two way liaison to ensure accuracy.

Acknowledged that The Birks cluster should include main house as the surrounding buildings are ancillary to this large house.

- **Greenhaugh**

Agreed: Spence and Dower to move boundary to encompass Gardener's Cottage plus Community Orchard so the boundary follows the lane between Gardener's Cottage and Greenhaugh Hall which down to Boughthill.

Action: Preston to indicate boundary on map and forward to Spence and Dower.

- **Lanehead**

After much discussion, it was **agreed** that the narrative (page 51) is not amended but that the caption to the second photo is changed. This will be given further consideration when the policy is finalised.

David English joined the meeting at 11.25am.

Tina stated that she would start work on putting all the items we have agreed into place immediately, sending this ongoing updated work to the group as soon as possible. Further work/ amendments will be completed by Spence and Dower when the policies are ready. The Chairman agreed to liaise with Spence and Dower during the whole process.

5. AOB

- The need for an appropriate title for the Spence and Dower document was discussed. It is recognised that the content includes landscape and design characteristics and sensitivities for Tarsset and Greystead and is therefore so much more than a design guide.

Agreed: Spence and Dower to give it their consideration and e-mail suggestions to the steering group.

- It was confirmed that the final payment for Spence and Dower's work will be made on completion of the document.

9. Date of next meeting

Next meeting will be: **Tuesday, 9th September 2014 at 10.00am, Tarsset Village Hall**