

Minutes - Tarsset and Greystead NDP Steering Group meeting held on 18th June 2013

Present: Darrell Jackson (Chair), Rex Cooper (Secretary) Anne Munroe, Megan Nixon, Preston Hoggan, Jenny Ludman (representing NNPA), David English (NCC) and Richard Powell (NCC)

Apologies: Gerry Gregory

1. Minutes of the last meeting

The previous minutes were agreed as an accurate record of the last meeting, and the actions were covered as follows:

Jenny to send a copy of the relevant section of Statutory Consultees to all members of Steering Group (list sent)

Jenny to try and get full Business Survey from the National Park (not achieved to date - Jenny to keep trying)

Megan and Darrell to feed back at the next meeting following Middle School visit, and to draft letter/e-mail to send out to older children in the NDP area (fed back, a letter will be sent to older children when the exams are over)

Rex to feed back on 'pro bono' hire of the Village Hall (it was agreed that the NNPA should pay for the hire of the Village Hall from the NDP budget, and that the NNPA should be invoiced direct. There followed some discussion as to whether a Memorandum of Understanding was needed between the group and the NNPA. David English said that none of the other Neighbourhood Planning groups in the County area had them - it was agreed that there was probably no need at this stage)

Jenny to ask Tammy to confirm asap the exact amount left to T&G NDP, and to get confirmation as soon as possible as to whether the full pot of money will be made available. (confirmation given that the full pot would be available to T&G)

T&G Steering Group to get information at next meeting regarding CIL payments and the consultation timetable. (David English confirmed that no CIL charges would be in place until at least the end of next year. Also, he re-iterated the link between CIL and development - i.e. payments are directly linked to development, so these are likely to be small if there is little development in the NDP area)

Jenny to pursue web link with NNPA, to find out if North Tyne Plan.org can host the T&G NDP website. (Not done yet - David English confirmed that NCC would set up a link as well from the County website to the Tarsset and Greystead Neighbourhood Planning pages)

Action carried over: **Jenny to get Business Survey info, and to find out whether NNPA can provide a link to the Tarsset and Greystead web pages**

Consultation Event

There was some discussion about the consultation event held for small businesses/farmers etc.. The turnout was reasonable, and there were a number of useful replies which were being compiled. Anne and Preston agreed to put the post-its into an electronic format in time for the next meeting.

Action: Anne and Preston to feed back at next meeting after compiling post-its from business consultation exercise

Questionnaire Analysis

Leslie-Anne Thorburn from Travelscape had circulated the questionnaire analysis to the group prior to the meeting. There were some discussions around the wording within the document, and particularly regarding the emotive language used in places which could be potentially unhelpful in the longer term.

Richard offered to compile some of the written responses into "themes" ready for the next meeting, to help the group draw out some of the issues.

There was some discussion with regard to the accuracy of this method, but both Jenny Ludman and David English were keen to reassure the group that this is only an initial consultation stage, and that there will be many other opportunities for members of the public to input into the process and that the purpose of the questionnaires and other consultation exercises is to get an idea of themes and issues that should be pursued through the NDP process.

It was agreed that a visual representation of the results would be helpful for the group, and to present to the public at a future consultation event.

Action: Leslie to tweak the document as per changes suggested at the meeting, and produce a visual representation of the results

Action: Richard to produce themed responses in a tabulated format for the next meeting, to tease out consistency of certain issues/themes

Project Planning

There was some discussion about the need for a project plan so that the group could have an idea of how long each stage of the process will take, and when the referendum date is likely to be.

Jenny agreed to meet with Megan and Gerry the following Tuesday, and put together a project plan in time for the next meeting.

Action: Jenny, Megan and Gerry to produce initial project plan for presentation at next meeting

Date of next meeting 2nd July, 9:30am, Tarsset Village Hall