

Tarset and Greystead NDP Steering Group meeting held on 5th November 2013

Present: Gerry Gregory (Acting Chair), Rex Cooper (Secretary), Preston Hoggan, Megan Nixon, , Darrell Jackson, Anne Munroe, Tammy Adams (NNPA), Jenny Ludman (representing NNPA), Richard Powell (NCC)

1. Apologies

Apologies were received from John Holland and David English.

2. Minutes of the last meeting and matters arising

The minutes were agreed as a true record.

Matters arising: Most of the matters arising were discussed later on in the meeting as specific agenda items. Megan updated on the Locality funding application to confirm that the application was in, and she was still waiting for them to get in touch.

3. Consultation Event

The Consultation Event had been a success, with a total of 36 attendees over the afternoon and evening. There has been one on-line response, and a number of people have visited the website. It was felt that there were not very many responses, but that implies that people are largely happy with the direction the NDP is taking.

4. Vision Statement

There was some discussion around the wording of the vision. A final version was agreed to read

To maintain and enhance the special qualities of the landscape and the environment, and the vitality of our community, for current and future generations who live and work in, and visit, the Parish of Tarset and Greystead

5. Review of Project Plan

There was some discussion around the need to break down the Project Plan, and to add in the various stages. The plan at present is an outline of the statutory procedures, but there are large amounts of work to be done in between. Tammy provided advice on stages of preparation, and it was agreed that now the Vision had been defined, the next stage was to finalise objectives. Although a list of objectives has been produced, it was felt that these should be reviewed, scrutinised, and finalised, and tested to ensure that they all feed into the vision and also to test for conflicts/contradictions between objectives.

It was decided that a separate meeting would be best to achieve this, and Tuesday 12th November was agreed.

Action: All to come to next meeting having fully digested current vision and objectives.

Gerry confirmed he had the software for the Project Plan, and that when he has more of an idea of what the 'building blocks' are, these could be input into the software to give a more accurate Project

Plan projection. It is hoped that by the end of the meeting on the 12th, the Project Plan will be clearer.

6. Quote to Architects

Rex registered his concern that all has 'gone quiet' on the Design Guide front, and that it was important to keep the architects who are tendering for the work interested. It was agreed that a holding letter to architects should outline the process that the NDP was going through, and that the Design Guide work wouldn't be going out to tender until next spring at the earliest.

Action: Rex to draft letter to architects

Jenny referred to the Case Study document produced by DEFRA which could be useful to read prior to the next meeting.

Action: Jenny to circulate DEFRA Rural Frontrunners Case Study document

7. Sarah Dyer - Conservation Office at NNPA

Sarah Dyer arrived at the meeting, and gave a useful summary of the Evidence Base available for identifying Historic Assets, as well as useful advice about good/bad design guides. She suggested the Isle of Skye and the Stirling Design Guides both offered good examples of design policy which works well. The importance of recognising Undesignated heritage assets as Locally Important Assets was raised, and the idea of producing a 'Local List' which could give an additional layer of protection to both the asset and its setting. There was some discussion around information already available, such as John Grundy's survey which was conducted in the 1980s and listed all the assets in the area in terms of importance. Preston confirmed that he has a copy of the document.

It was agreed that Anne would compile, (based on the above document) an initial list of heritage assets for the Local List.

Action: Anne to produce an initial 'Local List' of Heritage Assets in the Parish

The importance of locally important views/landscapes was raised and Megan offered to produce a list of locally important views that came out of the initial questionnaires.

Action: Megan to produce a list of locally important open spaces/views/landscapes identified in the questionnaire

Tammy suggested it would be important to see what Planning Inspectors consider to be important about the area - for example in the recent Tasset Tor decision.

8. Parish Council updates

It was agreed that a written update to the Parish Council would be provided.

9. AOB

Rex circulated a copy of a letter from Northumbria Water who have indicated their willingness to be involved in the NDP. It was suggested that they should be informed that 34% of the Parish are not on mains water, and this could be an important aspect to bring up in the NDP.

Tammy handed over the official Neighbourhood Designation letter to the group, with apologies for its late arrival. The delegated report accompanying it would be brought to the next meeting.

Anne was thanked for providing the refreshments at the Consultation Event. NCC and NNPA were also thanked for assisting with boards etc.

8. Date of next meeting

The next interim meeting specifically to discuss Themes and Objectives will be: **Tuesday 12th November 2013** at 9:30, Tarsset Village Hall, Anne Munroe to chair.

The following normal meeting will be on **Tuesday 19th November 2013** at 9:30, Tarsset Village Hall, John or Megan to chair.

Approved at a meeting of the Group on 19th November.