

Minutes - Tasset and Greystead NDP Steering Group meeting held on 21st May 2013 9:30am

Present: Darrell Jackson (Chair) Anne Munroe, Megan Nixon, Preston Hoggan and Jenny Ludman (representing NNPA)

Apologies: Rex Cooper (Secretary), Gerry Gregory

1. Minutes of the last meeting

The previous minutes were agreed as an accurate record of the last meeting, and the actions were covered as follows:

Neighbourhood Area Confirmation: Darrell received confirmation from NCC that the Neighbourhood Area had been agreed, although it was noted that the link on the website doesn't work. The NNPA have yet to formally approve the Neighbourhood Area. The proposed area is being taken to the full Authority meeting on 12th June.

Finances: Darrell fed back on progress with NNPA on finances and how much money there was to spend on progressing the Neighbourhood Plan. So far, there are no definite answers, as it depends on whether Bellingham and Wark (who were also Frontrunner applicants) decide to proceed with their NDP. It was agreed by members of the Steering Group that having full control over, and knowledge of finances is crucial in order to be able to undertake the Project Planning process, as finances are a critical element of this.

Data Interpretation: Leslie from Travelscape has been commissioned to undertake the data interpretation as outlined in the last minutes. It is hoped the information will be available in time for the next meeting on 4th June.

Project Planning: Gerry and the rest of the Steering Group have a copy of the project planning template.

Consultation Event: Preston and Anne will draft the letter by 1st June, but they need addresses for businesses and statutory consultees. There was some discussion around the drafting of the letter, to ensure that it made it clear that residents who had already been consulted, were being consulted again but from the business perspective.

Jenny confirmed that the NNPA will be able to assist with the presentation by way of equipment. Maps will be made available. There was an offer by the NNPA to provide assistance at the meeting as well. Jenny tried to get a list of Businesses in the National Park, but was unable to have a list in time for this meeting. A list of Statutory Consultees is also needed - it is hoped that these will be listed on the National Park and the NCC Statements of Community Involvement

Engagement with Younger Community members: Megan and Darrell will be feeding back at the next meeting on engaging with younger members of the community - they confirmed they were going to Greenhaugh First School in the afternoon, and to the Middle School after half term.

Evidence Base - Jenny was unable to get Business Survey info, but has asked the NNPA to provide. There is only one site identified in the SHLAA which is known about by members of the Steering

Group, so no further action needed on this. Megan confirmed that she has a list of 49 businesses in the Neighbourhood Area, but it would still be useful to have the LPA list.

Parish Council Representative: Darrell confirmed that Alistair Murray had agreed to be the PC representative on the Steering Group. Darrell also fed back that the Parish Council had moved a formal vote of thanks to the Steering Group for all the many hours of work that have been undertaken to date.

Actions outstanding or carried over:

- 1. Jenny/Darrell to continue to try and get Business Survey info and a list of Statutory Consultees in time for next meeting.**
- 2. Darrell and Megan to feed back on consultation with young people in the Neighbourhood Area**
- 3. Rex to feed back on 'pro bono' hire of the Village Hall**
- 4. Darrell to continue to seek clarity on finances so that the Project Planning can begin**

Rest of the Meeting

2. Water Supply

There was discussion about the water supply, and the fact that a high percentage of respondents had cited lack of mains water supply as being an important issue. The high cost of connecting to the system was discussed. Jenny mentioned the CIL arrangements and the 25% that would become available for implementation of NDP objectives.

Action: Jenny to check the current status of CIL at NCC and whether adopted. If not, when consultation is likely on CIL payments.

3. LDF Policies

Darrell showed Jenny a list of LDF policies that had been identified as relevant to the NDP, and suggestions that have already been put together with regard to how some of these policies could be made more relevant to Tasset and Greystead. There was discussion regarding design, and the fact that the Steering Group are looking at more specific and positive design policies for the Neighbourhood Area depending on the outcome of the initial consultation. It was felt that external advice will be needed to provide detail on this.

4. Consultation Event

There was discussion about how this event could be designed to achieve maximum feedback from the different sectors. In the end it was agreed that the event would request visitors to sign in and identify the nature of their business. The businesses were to be split into the following five categories: Farming, Recreation, Tourist Accommodation, Self Employed/Local Business, Other.

They would be given a sticky note pad to write on, and asked to make comments based around the following questions:

What works well for your business? (Good) What hinders your business (Bad) What other concerns do you have?

It was agreed that the questions should be open to encourage as many answers as possible, rather than being 'leading' questions. Boards would be used for each question, and there will be a large map of the Neighbourhood Area available for people to look at/stick notes on.

Action: Darrell to organise catering with Kate Chadwick. Jenny to arrange for map to be sent/pick up map. Jenny to find out about boards from NNPA. Sticky notes needed also!

Residential Survey There has been concern expressed with regard to the amount of time that has elapsed since the survey was done, and the feedback that is due. However, Megan wished to record that the an update was given with regard to progress on the residential questionnaire at the Annual Parish Meeting which was held on 21st March.

Any Other Business There was consensus that the information Rex has sent through about other NDPs is extremely useful, and that once the Consultation Event, and other consultation work has been put together, it would be useful to spend some time looking at formats of other NDPs in other areas.

Next meeting 4th June, 9:30am, Tarsset Village Hall