

Tarset and Greystead NDP Steering Group meeting held on 22nd October 2013

Present: Preston Hoggan (Acting Chair) Rex Cooper (Secretary), Megan Nixon, John Holland, Gerry Gregory, Darrell Jackson, Anne Munroe, Jenny Ludman (representing NNPA), David English (NCC)

1. Apologies

Apologies were received from Tammy Adams.

2. Minutes of the last meeting and matters arising

Gerry raised an item missing from the minutes with regard to the 'sift' document of comments, and it's provision at the Consultation Day.

The actions items were discussed:

- Jenny and Megan have completed the online application to Locality for both direct support and financial support. The application would be sent off once two pieces of missing information were found (date of NDP Area approval, and financial figures with regard to consultancy costs). Megan sought confirmation that the group were happy that she should be the main point of contact for Locality with regard to the application. It was agreed that she should.
- Jenny to organise for Sarah Dyer to come and speak to the group - Jenny confirmed that she has provisionally booked Sarah to come to the next meeting if the group are agreeable. It was agreed it would be useful to get some design/heritage advice from someone with good knowledge of the area, and experience with design guides, and that she should come to the next meeting.

3. Matters Arising

Jenny raised the need to update the Project Plan, and asked if this could be an agenda item for the next meeting.

4. Report on update to the Parish council

Preston reported on the meeting held at the Parish Council on 16th October. The Parish Council were very supportive of the work being done on the NDP by the group, and indeed were keen to see the NDP adopted as soon as possible. The Parish Council were informed about the Project Plan, and key dates within that, meaning that the NDP would be unlikely to come forward for referendum until summer 2014.

5. Vision Statement

There was some discussion around the various versions of the vision statement, and the various versions of statements put forward. There was some discussion with regard to the need for the vision to reflect the objectives, and vice versa, and a final wording was agreed for the Consultation Day. It was agreed that Preston would print this vision and have it available for comment on the Consultation afternoon and in the feedback forms. It was also agreed to amend the feedback forms

to reflect the finalised agreed vision, and also to include on the power point slides to be shown on the Consultation Day.

6. Material for Drop-in event in afternoon/evening of 22nd October

There was some discussion with regard to boards/refreshments etc. for the drop-in day in the afternoon. It was agreed that numbers of attendees should be counted, and that it would be useful to have a sheet for people to 'sign in' so the group could monitor level of attendance.

It was decided that the 'sift' document would not be shared with the community as it was a working document for our use only. We agreed that the full responses to open questions would be made available to the community with only individual names redacted. It was not intended to be available for the drop-in event. Rex will ensure redaction and format the document to make it more accessible.

Megan confirmed that the questionnaire/consultation sheet would be going on line on 23rd October.

7. Arrangements and setting up – attendance schedule

See above

8. Date of next meeting

The next meeting will be: **Tuesday 5th November 2013** at 9:30, Tarsset Village Hall