

Tarset and Greystead NDP Steering Group meeting held on 16th July 2013

Present: Darrell Jackson (Chair), Rex Cooper (Secretary), Megan Nixon, Anne Munroe, Preston Hoggan, Jenny Ludman (representing NNPA), Tammy Adams (NNPA), David English (NCC) Richard Powell (NCC)

Apologies: Gerry Gregory

1. Minutes of the last meeting

The previous minutes were agreed as an accurate record of the last meeting.

2. Actions from the previous meeting

Actions were covered in the meeting, not necessarily in this order:

Action: Anne and Preston to feed back on business consultation exercise at next meeting

Anne provided a useful summary of the responses to the Business Consultation evening which was e-mailed to the group prior to the meeting. One key concern appeared to be the lack of Broadband and mobile phone coverage. There was some discussion about how this issue could be addressed through the NDP.

Action: Follow up at next meeting both NCC and NNPA website links

Richard and Tammy both confirmed that links either were being or had been set up to the Tarset NDP site.

Action: Preston to e-mail revised wording to Rex

Preston brought revised wording to the meeting and this was agreed by the group .

Action: ALL to examine Richard's report, and feed back next meeting on key themes emerging from this

There are a number of key themes emerging from Richard's report, but it was agreed that these would be discussed in detail at the next meeting at the end of July, when a visioning and objective setting exercise would be carried out.

Action: ALL - discuss the frequency of meetings

After some discussion, it was agreed that the meetings would continue on a fortnightly basis.

Action: Discuss MOU at next meeting

There were differing opinions on whether a Memorandum Of Understanding would be necessary. However, Tammy agreed to update and send a copy to Rex.

Action: Business Survey Information

Tammy updated the group on progress with business survey information at NNPA. She confirmed that the existing information is somewhat out of date now, as it was used to inform the current LDF

Core Strategy (2009). She confirmed that there had been more recent work done by NNPA, but it has not yet been published, and is likely to be available towards the end of October this year.

There was some discussion about getting hold of business addresses and the difficulty of doing so. David stated that in some cases the Freedom of Information Act has been used to access the data from the Business Rates section of the Council. However, it was agreed that this would be of limited benefit due to the fact that many small businesses and self-employed people may not pay business rates.

3. Neighbourhood Area Designation

Tammy confirmed that the Neighbourhood Area Designation had officially been agreed by NNPA under delegated powers. She informed the group that a letter was being sent to the Parish Council, and that the designation would be reported to the NNPA's next full Committee Meeting for information.

4. Finances

There was some discussion about finances, and whether the group should consider bidding for further grant funding from Locality. It had been felt by the group that they would be unlikely to get any further funding, since they already had a pot of funding through the Frontrunner scheme. However, it was noted that this money is technically in the hands of the LPA, and not the Parish Council, so it shouldn't affect any future applications for grant funding.

5. Questionnaire Result

There was much discussion about how this should be presented. Some members thought an Executive Summary on the website would be sufficient, and some felt the full document should be made available on the website.

It was agreed that prior to the next meeting, all members would come with ideas of what the "key themes" should be for the NDP based on the questionnaire results, and Richard's sifting of comments. Based on this, the group would ask for some of the questionnaire results to be made more visually interesting through pie charts etc. and this information would then be posted on the website.

It was agreed that the results of the questionnaire analysis should be made available to the public as soon as possible, and that it was important to keep the momentum of the project going.

Rex agreed to remove any offensive comments from Appendix C, as they are not considered a valid part of the process.

Action: ALL to bring ideas as to "key themes" to next meeting, in order to inform the additional visual elements to be incorporated into questionnaire analysis documents

5. Date of next meeting

30th July, 9:30am, Tarsset Village Hall