

Tarset and Greystead NDP Steering Group meeting held on 24th Sept 2013

Present: John Holland (Acting Chair) Rex Cooper (Secretary), Preston Hoggan, Jenny Ludman (representing NNPA)

1. Apologies

Apologies were received from Anne Munroe, Megan Nixon, Gerry Gregory, Darrell Jackson, Tammy Adams and David English

2. Minutes of the last meeting and matters arising

The minutes were agreed as a true record of the last meeting.

Actions: Jenny reported that she had contacted Planning Aid informally with regard to extra assistance being provided. Her understanding was that there was not much resource available, but she is still waiting for a more definitive response.

Rex and Jenny had contacted Tammy with regard to protocol with tenders, and it was agreed that an invitation to quote from specific architects would be sufficient (i.e. no requirement to tender).

Rex had contacted, but was waiting to hear from Spence and Dower with regard to the above.

Action: Jenny to establish whether it's worth bidding for Planning Aid assistance

Action: Rex to report back to next meeting re Spence and Dower

3. To receive pie charts produced by Preston and John

Preston and John presented via Power Point the results of the questionnaire analysis that they had done in a way that gave easy to understand representations of how the community felt on a number of issues.

The graphs give an easy 'at a glance' gauge of the community responses to the questionnaire. It was agreed that the graphs and pie charts produced were excellent and that prior to the next meeting, each graph/pie chart would have a 'conclusion' summarising the implication of the results in policy terms. It was also agreed that quotes from the 'open answer' information would be used to illustrate the 'yes' and 'no' answers to questions.

There were some themes that jumped out from the graphs - Jenny agreed to produce some draft 'policy encapsulation' of these prior to the next meeting to aid group discussion.

John and Preston agreed to send copies (after making some tweaks to the existing) of the Power point presentation to all members of the group so they could come to the next meeting with ideas about policy themes.

Jenny felt it was important to have some evidence to underpin some of the consultation responses. It was agreed that someone should try and get a picture of the percentage of holiday/rented/owned homes in the parish, perhaps using the Doomsday book.

Action: Someone to agree to use Doomsday book to get % split of types of housing in the Parish

Action: Preston and John to circulate Power point of graphs/pie charts to rest of the group

Action: Jenny to produce a list of 'policies' that jump out from the analysis

4. To identify policies arising from the Consultation Report and work done by John and Preston

There was a good deal of discussion on this matter by members present. However, as not very many members were present, and this is a crucial stage in the plan preparation, it was agreed that this would be best discussed further at the next meeting.

Action: Rest of group to come to next meeting having digested Power point slides, and with ideas for policy discussion

5. Update from Jenny on draft tender (or invitation to quote)

Jenny did not have an update, as she felt that it was important to outline the structure and policy make up of the plan, before commissioning architects to draw up a design brief. She explained that it was important that the design brief be integral to the policies, in order to give them more 'teeth', and that careful thought needs to be given to exactly what the group want out of the design brief and how it would fit in with Policies. In order to do this, some policies need to be drafted. She also mentioned the potential help the group could get from Sarah Dyer, a Conservation Officer working for both NCC and NNPA on a Consultancy Basis.

Action: Jenny to contact Sarah Dyer re assistance on Heritage aspects of the plan

6. Project review, key dates

The project as it stands is in line with the project plan. There was some debate over the Consultation event, and whether it should involve Consultation, or whether it should just be a feedback event. Jenny felt that Consultation should be part of it, and that the community should get the opportunity to feed back with regard to whether they agree or not with the policy approaches being taken forward and with the concept of having a specialised "Design Guide" as part of the plan.

The results so far will be presented to the Parish Council on 16th October by John and Preston. It was agreed that the Public Consultation event would take place on 22nd October between 4pm and 9pm.

Action: Jenny to ask Tammy if boards can be borrowed, and printing be done

Action: Rex to organise catering

7. AOB

None

8. Date of next meeting

Next meeting will be:

8th October 9:30am, Tarsset Village Hall. Chair: Megan Nixon