

Tarset and Greystead NDP Steering Group meeting held on 19th November 2013

Present: Megan Nixon (Acting Chair), Gerry Gregory , Rex Cooper (Secretary), Preston Hoggan, Darrell Jackson, Anne Munroe

1. Apologies

Apologies were received from John Holland.

2. Minutes of the last meeting and matters arising

The minutes were agreed as a true record.

Matters arising: Locality funding application has been successful and we will receive £7000 ring fenced to spend on architects. The money will be held by the Parish Council on our behalf.

We have also received a limited amount of direct support to help the group in activities such as Planning Policy writing and managing the project

Action: The Group agreed that we need a separate meeting to discuss, understand and agree how we would effectively use the direct support.

The Group expressed their thanks to Jenny and Megan for successfully acquiring the extra funding and support.

Action: Megan to acknowledge the receipt of the Direct Support and inform the PC re the extra funding.

A review of the Project Plan is still pending. The 'building blocks' to complete each of the activities still need to be identified so that we can have a more accurate Project Plan end date. A date for this review has yet to be agreed.

The Group expressed their thanks to Rex for drafting and sending the 'holding' letter to the architects. Spence and Dower have already responded to say they would be interested.

The Locally Important Assets list produced by John Grundy has yet to be obtained because John Grundy is away visiting family.

Action: Preston to ask John Grundy for the list when home. Preston and Anne will work together to produce an initial 'Local list 'of Heritage Assets in the Parish.

Megan has completed a list of locally important open spaces/ views/ landscapes identified in the questionnaire.

Two of our 'Partners 'have shown interest in attending a future meeting.

Action: Darrell to confirm the name of the Forestry Estate Manager is Jim Lee. Rex to contact him to invite him to one of our meetings.

Action: Rex to contact Michael O'Brian, Northumbria Water, to invite him to one of our meetings.

3. National Park – expectations and the way ahead for support and partnership.

This agenda item resulted in a lot of discussion regarding recent actions of the group and correspondence with Tammy Adams, Head of Planning NNPA .

It has resulted in a lot of confusion regarding finance, on-going support and attendance of Partners at Steering Group meetings. The 'Neighbourhood Planning in the North Tyne Area' document produced by Tammy Adams on 4th October 2012 was discussed. It was agreed unanimously that the contents of the document provides an accurate outline of the support needed. It was agreed that we need to discuss this document with Tammy at our next meeting on 3rd December.

Action: Rex to invite Tammy to the meeting on 3rd December and explain to her that we wish to discuss her document.

We agreed that we would not invite David English or Richard Powell (NCC) to the meeting on 3rd December but we do need an understanding of what support NCC should/would provide.

Action: Rex to contact Richard Powell re the above.

4. Objectives

It was agreed that Objective 6 should be amended to 'To encourage small scale renewables in new developments and in existing infrastructure where this can be accommodated'.

Action: Preston to update the documentation re this objective.

The subject of 'sustainability' was discussed briefly with a view to writing an Objective 7.

Action: All to review the answers re 'sustainability' in the questionnaire and come prepared to the next meeting with a 'Sustainability' objective.

Rex agreed to circulate documentation re sustainability to help us with our writing of this objective.

We agreed that the writing of 'policies' based on our 'objectives' was the crux of our Neighbourhood Plan. It is important to look at our objectives in parallel with the current NNPA planning policies.

Action. All to review our objectives versus NNPA policies and identify issues/conflicts/agreements

Darrell referred to an earlier document compiled by founder members, which identifies ambiguous statements within NNPA LDF policies. This document would be useful reading.

Action: Darrell to locate the document and Rex to circulate it.

5. Correspondence and Communications

With a view to agreeing a future protocol re decision making within the Group and communicating those decisions Rex had produced two documents for the attention of the Group.

‘ICSA Model Job Description for the Secretary of the Board’

‘Communications – T & G Neighbourhood Planning Group’

The contents of these documents together with agreements made at the meeting on 12th November were discussed and the following protocol agreed;

All decisions will be agreed at Steering Group Meetings.

Under exceptional circumstances decisions will be made by email and telephone. This will be a majority decision if a person(s) are not contactable by telephone.

Rex will be the contact to and from outside authorities.

6. AOB

The Steering Group thanked Darrell for his contributions and wished him Bon Voyage

The following meeting will be on **Tuesday 3rd December 2013** at 9:30, Tarsset Village Hall, Preston to chair