

Minutes - Tarsset and Greystead NDP Steering Group meeting held on 13th May 2013 2:00pm

Present: Darryl Jackson (Chair), Rex Cooper (Secretary), Gerry Gregory, Anne Munroe, Megan Nixon, Preston Hoggan and Jenny Ludman (representing NNPA)

No apologies.

These minutes are brief, and the purpose is mainly to ensure that the topics of discussion have been covered, and that actions related to them are recorded.

1. Rex Cooper has agreed to be Secretary for the NDP group, and he was enthusiastically thanked by the rest of the Steering Group.
2. It was noted that there had still been no formal confirmation of the NDP Planning Area from either authority. DJ said he had requested an update from both NCC and NNPA.

Action: Darrell to get confirmation on the above

3. Examples elsewhere: Lynton and Lynmouth NDP has gone to submission, and it was felt that there might be some interesting results from that. Information can be found at <http://www.lynplan.org.uk/>

Action: ALL to look at the above

4. Finances: There then proceeded discussions around finances. The group felt that the administration of monies to pay for things related to the NDP would be much easier if the PC were given direct control of the money allocated for the Front Runner project.

Action: Darrel to contact NNPA with regard to management of finances

5. Data Interpretation: There was some discussion around the quote for data interpretation from Leslie (Travelscape) following her presentations at the last meeting, and the subsequent information circulated with regard to her fees and the work she would undertake. It was felt that the work is necessary, but that some of the information (particularly those in parts 4 and 6 of the quote) could be gained from census data.

Action: Rex to commission Leslie to undertake the work as soon as possible.

6. Project Planning. There was much discussion around project planning, and it was agreed that the template produced by Jenny would be useful to give an initial outline of key milestones/dates etc. in the process.

Action: Jenny to e-mail template to Gerry, who will re-write template

7. Consultation: It was agreed that there needed to be consultation with local businesses, farmers, community groups and younger people before the next steps in the process, in order to have holistic feedback on which to base the vision and objectives of the plan. Although the residential questionnaire went to all residents in the area, it was felt that everyone should have the opportunity to have their say from other perspectives (i.e. businesses). It was therefore agreed to hold another "Open Day" - this time for businesses, community groups, and any other interested

parties. It was agreed that the open day would take place on Friday 14th June 17:00 - 20:00 and Saturday 15th June 10:00 - 14:00.

Action: Preston and Anne to draft letter by 1st June. Megan to help with envelope stuffing!

Action: Jenny to 1) ask NNPA whether they can help with bill boards and a large map of the area, preferably AO size 2) get a list of Businesses in the National Park, and a 3) get a list of Statutory Consultees from NNPA

Action: Megan and Darryl to feed back on engaging with younger members of the community

8. Evidence Base: There was some discussion over evidence base in preparing the NDP. Rex has sent out copies of Tarsset 2050 (a vision for Tarsset in the future) which was written fairly recently. Although no consultation took place in its production, it was agreed it would be a useful document in the evidence base for the NDP. In addition, it was felt that some of the information held by the NNPA would be useful, in particular the National Park Business Survey and Strategic Housing Land Assessment documents.

Action: Jenny to get Business Survey info, and SHLAA info from NCC and NNPA

9. Parish Council: There was some discussion with regard to the new Parish Council make up, and concern that support for the NDP should continue with the new Parish Council following elections in May. As Darryl is no longer on the PC, it was felt that there should be another representative who should be at least named on the Steering Group, even if they did not wish to attend all the meetings.

Action: Darryl to invite a member of the Parish Council onto the Steering Group.

10. Village Hall: There was some discussion regarding the cost of hiring the Village Hall for meetings, and it was agreed that Jan who books in meetings should be approached as to whether the hall could be provided 'pro bono' since the meetings are in the interest of the community.

Action: Rex to ask whether this is possible.

Next Meeting: It was agreed that meetings should continue to take place fortnightly, on a Tuesday.

Next meeting will therefore be on Tuesday 21st at 9:30, and then fortnightly afterwards.