

## Tarset and Greystead NDP Steering Group meeting held on 2nd July 2013

Present: Rex Cooper (Secretary), Megan Nixon, Preston Hoggan, Jenny Ludman (representing NNPA), and Richard Powell (NCC)

Apologies: Darrell Jackson, Gerry Gregory, Anne Munroe

Rex agreed to act as Chair for this meeting, as Darrell was busy sailing around the Scilly Isles

### 1. Minutes of the last meeting

The previous minutes were agreed as an accurate record of the last meeting, and the actions were covered as follows:

*Jenny to try and get full Business Survey from the National Park:* Jenny informed the Group that Tammy would be attending the next meeting on the 16th July, and would bring the information then if it wasn't available before.

*Jenny to pursue web link with NNPA, to find out if NNPA can host the Tarset NDP website:* Jenny said that the NNPA were currently sorting this out. Richard Powell confirmed that he would also ensure that the relevant link was made available on the NCC website.

*Anne and Preston to feed back at next meeting after compiling results from business consultation exercise:* Preston confirmed that they had been unable to do this due to various pressures, but confirmed that they would feed back at the next meeting.

Actions carried over:

**Action: Anne and Preston to feed back on business consultation exercise at next meeting**

**Action: Follow up at next meeting both NCC and NNPA website links**

Other actions are addressed in the sections below:

### 2. Questionnaire Results

The questionnaire had been tweaked following the actions from the previous meeting. All agreed that the format was more appropriate now, with much of the emotive language having been removed.

A brief change was required to sentence A1.2

**Action: Preston to e-mail revised wording to Rex**

Richard Powell presented the results of his questionnaire analysis, and there was general discussion around this document, and the results it showed. The group thanked Richard for the time he had spent on this, and all agreed to look at the report that Richard had produced, and come up with some general themes emerging.

**Action: ALL to examine Richard's report, and feed back next meeting on key themes emerging from this**

### 3. Project Planning

Megan fed back on the progress made on Project Planning following a meeting the week before with Jenny and Gerry, and presented a draft project plan to the group. It was agreed that further discussion was required as to how the work would be broken down, and how the momentum could be kept going over the summer. There was some debate over increasing the number of meetings to weekly rather than fortnightly, but this would be discussed when the full group were present at the next meeting.

There was also some discussion with regard to how long the support that Jenny provides through the National Park would continue. Jenny confirmed that the support was being provided until the end of July.

**Action: ALL - discuss the frequency of meetings**

### 4. Other Matters

Megan confirmed that letters had gone out to the High School children in the NDP Area, and that the closing date for responses was 5th July.

Rex raised the issue of a Memorandum of Understanding, which had been briefly discussed at the previous meeting. It was agreed that this would be re-visited at the next meeting when Tammy would be there.

**Action: Discuss MOU at next meeting**

Megan confirmed that the minutes from all previous meetings were now ready to be uploaded onto the website.

### 5. Date of next meeting

There was some discussion about increasing the frequency of meetings, and it was decided to meet the following week with the full group on the 9th of July, followed by the planned fortnightly meeting on the **16th July, 9:30am, Tarsset Village Hall**