

Minutes of ordinary meeting of Tarset and Greystead Parish Council held at Lanehead Village Hall on Wednesday 20th March 2019 at 7.30pm

Those Present J Morrison-Bell (Chairman), G Armstrong, D McCracken, M Walton, S Walton, T Kathiravel, C Miller (Clerk), one member of the public

2019/16 Apologies for Absence

G Liddle

2019/17 Declaration of Interests

There were no Declaration of Interest.

2019/18 Minutes of the previous meeting held 16th January 2019

The minutes of the previous meeting held on 16th January 2019 were accepted as a true record.

2019/19 Matters arising from the previous meeting held 16th January 2019

There were no matters arising from the previous meeting held 16th January 2019.

2019/20 Public Participation

Member of the public interested to know how the orchard was progressing and it was confirmed the area had been actioned with volunteers attending site and apple trees pruned. One tree had died with new tree sought that had also died, with free replacement secured and which would be planted. A further tree had died and had been cut away at the base. An offer of trees had been made by the member of the public to be placed lower down the hill, and which was gratefully accepted. D McCracken suggested an idea of a barbecue as a community event, which could be incorporated with the annual parish meeting. There is a lot of debris and a bonfire would be useful after bird nesting had occurred. Some neighbouring land is the responsibility of National Parks and which would benefit from attention by taking out some saplings and leaving better ones to grow - J Morrison-Bell to contact relevant NNPA personnel about this. Clerk to forward an expression of thanks to the organisers, and confirm with C Mowatt grounds maintenance contractor, re-engagement of grasscutting services for the present year.

2019/21 Co-Option Vacancy

One person was interested and it was agreed to invite them to the next Parish Council meeting.

2019/22 Highway Matters

2019/22/01 Local Transport Plan request regarding trees: County Council officer had confirmed they were to visit site – feedback would be received with future correspondence relating to LTP requests 2020-2021.

2019/23 Financial Matters

2019/23/01 The most recent financial accounts were accepted as a true record.

2019/23/02 The following invoices were authorised: C Miller January, February Salary - £284.24 & Expenses -£ 25.39; (588); HMRC, PAYE – £52.40 (DD); P N Samson, community orchard pruning - £50.00

2019/23/03 Grant request received from North East War Memorials Project

Project were raising funds to create a new web-site at a cost of £45,000, further information to be sought as this appeared to be a large sum.

2019/23/04 To authorise any future expenditure

Annual insurance premium would be received in the near future.

2019/23/05 **Review of banking signatories/to approve online-banking and amendments to signatories**

Clerk suggested applying to be a bank signatory as there were problems when too few Cllrs attended meetings to authorise payments, this was approved, with on-line banking also applied for.

2019/24 **Correspondence received**

Kielder Forest – free parking for local people.

2019/25 **Planning**

2019/25/01 **Planning applications received:**

No planning applications had been received.

2019/25/02 **Approval of Planning permission received:**

- 18NP0104: Greenhaugh First School, Construction of replacement single storey flat roof extension to western elevation to provide additional teaching space
- 18NP0006: Brownknow Field, Greenhaugh, installation of 25m high lattice mast

2019/26 **Reintroduction of Lynx to Kielder**

Item to be taken off agenda.

2019/27 **Orchard**

Discussed earlier.

2019/28 **Reports**

J Morrison-Bell had attended Northumberland National Parks Authority budget meeting. Leaflets about the Sill Advisory Board had been produced. There had been debate regarding sale of the tea room in Falstone, with County Council having to release the covenant on the building, and NNPA needs to find 30% of its budget from commercial enterprises. There had previously been governance rules about people chairing committees for no longer than 3 years which did not now appear to be adhered to, and with currently 3 County Council cabinet members sitting on the committee, there was concern around attendance of these officers/whether they had the time to fulfill both positions – J Morrison-Bell to enquire whether there is a fixed term for office.

2019/29 **Review of Internal Controls:**

Payments only authorised at meetings and financial statements approved at each meeting, therefore it was agreed the present system was sufficient for the current needs of the Parish Council. **Approval of Internal Auditor year ending 31/3/19:** Current internal auditor prepared to carry out audit for year ending 31/3/19.

2019/30 **Review of Asset Register:** It was agreed to remove Greenhaugh signage from the list of assets.

2019/31 **Review of Risk Assessments:** Risk Assessments agreed as acceptable for the present needs of the Parish Council, with meetings to be altered to bi-monthly in the documentation as opposed to monthly.

2019/32 **Review of Insurance Policy:**

Standard Parish Council cover including employers and public liability included in policy and which was approved as sufficient for the present needs of the Parish Council.

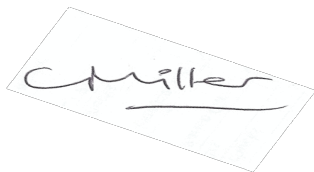
2019/33 **Urgent Business**

- Litter pick to be organised and agreed as Saturday 18th May 2019, to meet at Holly Bush 10am, possibly followed by parish barbecue, Clerk to arrange loan of litter picking equipment from County Council and inform the public via e-mail.
- T Kathiravel concerned about speeding at Lanehead, however this would need to be a request for the Local Transport Plan 2020-2021, and there were strict rules regarding number of properties etc for signage to be applicable.

2019/34

Date of Next Meeting

The next meeting of Tarset and Greystead Parish Council will be held on Wednesday 15th May 2019 at 730pm, after the Annual Parish meeting commencing at 7pm.

A handwritten signature in black ink, appearing to read "C. Miller", is enclosed within a thin black rectangular border. The signature is written in a cursive style.

The meeting closed at 815pm.

DRAFT