

## Tarset and Greystead Neighbourhood Development Plan

### Communication and Engagement Strategy

#### Communication and Publicity

Key Tools	Tasks	Frequency
Parish Council	Discuss emerging information, progress and next stages either through written or verbal reports / presentations	Updates given monthly
<a href="http://www.tarset.co.uk">www.tarset.co.uk</a>	Upload relevant documentation including minutes, copies of any postal information.	Throughout the project as and when material is available
Tarset News	Narrative of progress to date	Quarterly updates
Community events	Face to face consultation and opportunity for feedback, updates	As and when necessary throughout the project
Notice boards	Advertising upcoming events	Throughout the project
Press releases	Raise the community's awareness of Neighbourhood Plan plus progress through each stage.	As and when necessary
Pamphlet	Explanatory information details the process of writing a community Neighbourhood Plan	Once at the beginning of the process
Questionnaire	Information gathering from each adult over 16 in each household.	Once

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**Key Partners**

<b>Key Partner Groups</b>	<b>Includes</b>
Residents aged 16 years and over	Drop in sessions Receipt of individual questionnaire
Youth engagement	Visits to local First and Middle Schools for events to gather views from children living within the Parish  Individual, personalised letters to residents between the age of 14 and 16 with the option to respond to questions via the Internet.
Local Businesses	Receipt of questionnaire Drop in sessions for key partners and local businesses.
Key partners / stakeholders	Invitation to consultation events. Attendance at selected meetings.