

TARSET AND GREYSTEAD PARISH COUNCIL

Minutes of an ordinary meeting of Tarset and Greystead Parish Council held at 730pm on Wednesday 20th March 2024 in Lanehead Village

Those Present Parish Cllr's G Liddle (Vice Chairman), G Armstrong, S Coxon, D Capps, A Robinson, W Morrison-Bell

In Attendance C Miller (Clerk/Responsible Financial Officer), one member of the public

2024/14 Apologies for Absence

J Morrison-Bell, D McCracken

2024/15 Declaration of Members Interests

There were no Declaration of Members Interests.

2024/16 Minutes of the previous meeting held 17th January 2024

RESOLVED:

Members agreed the minutes of the previous meeting held 17th January 2024 were a true record.

2024/17 To consider concerns with rewilding in the parish

Further to previous meeting, D McCracken had agreed to contact County Council Fire Officer. Matter to be deferred until next meeting.

2024/18 Public Participation

A resident of Bellingham requested the Council consider repairing/replacing the fence between the burn and orchard, for security and animal safety reasons.

RESOLVED:

Members to attend Orchard, D Capps to arrange site meeting. Matter of fence and gate to be discussed further at next meeting.

2024/19 Financial Matters

2024/19/01 To approve the most recent financial accounts

RESOLVED:

Members agreed the most recent financial accounts were a true record.

2024/19/02 To approve the following payments: C Miller – January, February salary - £403.60; expenses – £21.60; Lanehead Village Hall – annual rent of meeting room - £120

RESOLVED:

Members approved the payments.

2024/19/03 To receive update on defibrillator for Greenhaugh, and consider promoting online training in use of defibrillator

Defibrillator had been installed at Greenhaugh. Online training available, in-person training to be organised by Village Hall Committee.

2024/19/04 To consider larger litter bin for Greenhaugh car park

RESOLVED:

Members agreed to purchase a Glasdon Jubilee 110 Litter Bin, to be delivered to D Capps. Bin to be installed by engagement of contractor, however A Robinson to action if necessary. Existing smaller bin to be relocated to Sidwood Car Park, Clerk/RFO to clarify if County Council would add this area to their bin emptying schedule.

Regarding purchase of noticeboard (agreed at previous meeting), S Coxon to seek clarification on size of noticeboard, with board at Greystead to initially be replaced. Noticeboard to be delivered to D Capps.

2024/19/05 To consider funding grit bins within the parish

Members agreed grit bins are preferable (as opposed to grit heaps) where stock is present.

RESOLVED: Clerk/RFO to seek costs to provide bins. A list of areas currently in the parish not provided with grit to be compiled.

2024/19/06 To receive acknowledgement of grant from Tynedale Hospice at Home

Acknowledgement of grant noted.

2024/20 Planning

2024/20/01 Planning applications received

No planning applications had been received.

2024/21 Orchard and Car Park

2024/21/01 To consider maintenance issues

Discussed earlier.

2024/21/02 To approve quotation for new gate

Quotation had been agreed previously, item to be removed from agenda.

2024/22 Reports

A Robinson had spoken with a County Council Officer regarding road issues and who advised the Parish Council should report all concerns within the parish to the County Council. Clerk advised reporting issues via County Council website Fix My Street.

RESOLVED:

Members agreed residents should be encouraged to report issues via County Council Fix My Street reporting service.

2024/23 Highway Matters

2024/23/01 To consider drainage issues in the parish

No particular drainage issues discussed.

2024/24 To consider correspondence from Forestry England regarding European wildcat facts and social feasibility

Notice that Forestry England would be consulting with stakeholders received and noted.

2024/25 Review of Internal Auditor

RESOLVED:

Members agreed to re engage A Winter as internal auditor y.e. 31/3/24.

2024/26 Review of Internal Controls

RESOLVED:

Members agreed with the current internal controls and statement of internal control.

2024/27 Review of Asset Register

RESOLVED:

Members agreed the asset register was a true record, with the addition of one bin and one seat at the orchard. Values in the register recorded as the original cost to the Council.

2024/28 Review of Risk Assessment

RESOLVED:

Members approved the risk assessment.

2024/29 Review of Insurance Policy

RESOLVED:

Members agreed with the current insurance cover as follows: Employers Liability £10m; Public Liability £10m; Fidelity Guarantee £50K; Libel and Slander £250K; Officials Indemnity £500K; Legal expenses £250K; Contents £9K (to include defibrillators); Street furniture £24K; Gates and fences £9K

2024/30 To receive report following community litter pick 16th March 2024

Litter pick had been successful. A resident had reported ongoing problems with rubbish in Lanehead bus shelter. Cabling had been dumped behind the B.T. cabinet at Lanehead, and several other items in the parish required removal by County Council.

RESOLVED:

Clerk to request County Council clear debris from Lanehead bus shelter on a regular basis, and report several other items of refuse requiring removal.

2024/31 To receive information relating to Northumberland Household Waste Recovery Centres (HWRC)

In response to new Government legislation, from 1st February Northumberland households can now dispose of limited DIY waste for free at our Northumberland Household Waste Recovery Centres (HWRC). From this date site users will need a pre-booked permit to dispose of their DIY waste at our HWRCs, to help us manage DIY waste disposal smoothly. Households that are taking in other non-DIY waste such as general household waste, garden waste, old furniture etc to the HWRCs are not affected by the new permit arrangements. The booking system is being introduced to manage these new DIY waste limits which are in line with the requirements of the new Controlled Waste Regulations 2023. A permit can be requested via www.northumberland.gov.uk/waste or through the contact centre on 0345 600 6400. The pre-booked permit allows free disposal of DIY waste up to 100 litres – that's about two typical 50 litre builders' rubble sacks, or one item no larger than 2000mm x 750mm x 700mm (ie the size of a shower screen). If the site user needs to dispose of more DIY waste than the allocated free allowance, then they can simply 'Pay as You Throw' for any additional DIY waste above the free amount using the existing tariff. Each household can have four visits with a permit to dispose of their DIY waste in any four-week period. Prominent site signage is in place at each HWRC informing site users of the new DIY permit requirements from 1st February 2024. Information has also been issued to the local media and a comprehensive social media campaign will include a DIY waste explainer video and an update in the News Section of the Council website. **Useful links:**

Information leaflet (please scroll to DIY Waste Section):

<https://www.northumberland.gov.uk/Waste/Tip.aspx#householdwastepermits>

Permit booking system: <https://wastepermits.northumberland.gov.uk/selfservice/Permit.aspx>

2024/32 Urgent Business/Items for next agenda

- The Lanehead mast giving 4G EE service had been switched on.

- A process/protocol for applying for grants to be implemented, Clerk to draft policy for consideration at next meeting.
- Any resident views received regarding Parish Council spend to be considered at next meeting.

2024/33 To consider correspondence from Elections Office, County Council, regarding review of parliamentary polling districts and polling places

County Council were required to carry out a review every five years.

RESOLVED:

Members agreed the current polling venue, being Lanehead Village Hall, was considered acceptable.

2024/34 Date of Next Meeting –

The Annual meeting of Tarset and Greystead Parish Council will be held on Wednesday 15th May 2024 at 730pm

The meeting closed at 910pm



Claire Miller, Clerk/Responsible Financial Officer

DRAFT